Gmail penrosk-finance <penrosk.finance01@gmail.com>

PENRO SK Monthly Report of Disbursement (FAR 4) as of October 31, 2023

1 message

penrosk-finance <penrosk.finance01@gmail.com> Tue, Oct 31, 2023 at 1:23 PM
To: denr12accounting@yahoo.com.ph

Good day!

Please see the attached report on Monthly Report of Disbursement (FAR 4) as of October 31, 2023 and acknowledge the receipt thereof.

Thank you.

Monthly Report of Disbursement as of October 31, 2023.xlsx
24K

Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
National Highway, Barangay Kenram, Isulan, Sultan Kudarat
E-mail Address: penrosultankudarat@denr.gov.ph
Telephone No. 064-471-2301

MEMORANDUM

FOR : The Regional Executive Director
Koronadal City, South Cotabato

ATT'N : The Assistant Regional Director
Management Services

DENR PENRO
Isulan Sultan Kudarat
RELEASED
By
Date 11/24/23
No 21644

FROM : The OIC-0PENR Officer

SUBJECT : **ACCOMPLISHMENT REPORT OF BUDGET AND ACCOUNTING FOR THE MONTH OF NOVEMBER 2023**

DATE : November 25, 2023

Respectfully submitting the Accomplishment Report of General Administration and Support-Budget/Accounting and Cashier for the month of November 2023 as follows:

1. Voucher and payroll indexed and processed - 772
2. Submission of Financial Accountability Report (FAR) No. 4 as of October 31, 2023- 1
3. Summary of Performance Monitoring Report (SPMR) as of October 31, 2023- 1
4. Monitoring of Compliance to Audit findings- 1
5. Submission of Monthly Trial Balance as of October 31, 2023- 1
6. Advices Prepared (Checks and ADA issued) – 28

Attached are BED Form and financial reports.

For his information and record.

DIRIE P. MACABANING

3029

BED FORM NO. 1

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Physical and Financial Accomplishment Monitoring Report

For the Month of November
Year 2023
Region: XII - PENRO Sultan Kudarat

Program/Project/Activity (PPA)	Performance Indicators	Location	PHYSICAL							Exp. Class	Allotment	Released	% (Amt. Released/ Allotment * 100)	Obligation		Disbursement		% Budget Utilization Rate		Remarks/Justification for those activities with low and high percentage accomplishment
			Target			Accomplishment		% Accomplishment												
			Annual	This Mo	To Date	This Mo	To Date	This Mo	To Date		(Annual)			This Mo	To Date	This Mo	To Date	Obl/Allot	Dis/Obl	
A.01 GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)	REGULAR FUND	Sultan Kudarat																		
A.01.a. General Management and Support Services		Sultan Kudarat																		
7. Budget / Accounting		Sultan Kudarat																		
a. Preparation of Financial Plan	Financial Prepared (no.)	Sultan Kudarat	1	-	1	-	1	0%	100%											
		PENRO Office	1	-	1	-	1	0%	100%											
b. Vouchers and payroll indexed and processed	voucher and	Sultan Kudarat	2,000	167	1,834	772	3,393	462%	185%											
	payroll indexed &	PENRO Office	2,000	167	1,834	772	3,393	462%	185%											
	processed (no.)																			
c. Submission of Reports	Financial report prepared and	Sultan Kudarat	16	-	16	-	16	0%	100%											
• Budget and Financial Accountability	submitted (no.)	PENRO Office	16	-	16	-	16	0%	100%											
report (BFAR)																				
- FAR No. 1																				
- FAR No. 1-A																				
- FAR No. 1-B																				
- FAR No. 5																				
(report submitted consist of the above-specified reports)																				
• FAR No. 4	Report submitted (no.)	Sultan Kudarat	12	1	11	1	11	100%	100%											
(To be submitted on or before the end of the		PENRO Office	12	1	11	1	11	100%	100%											
following month)																				
d. Summary of Performance Monitoring Report (SPM	PENROs consulted reviewed	Sultan Kudarat	12	1	11	1	11	100%	100%											
	financial utilization reports	PENRO Office	12	1	11	1	11	100%	100%											
	(Monthly)																			
e. Monitoring of Compliance to Audit Findings	Audit Findings/recommendations	Sultan Kudarat	2	1	2	1	2	0%	0%											
(CAAR/AOM)	implemented/complied (no.)	PENRO Office	2	1	2	1	2	0%	0%											
f. Financial Reconciliation and Closing of	Workshop attended (no.)	Sultan Kudarat	2	-	1	-	1	0%	0%											
Books/ Quarterly	Report Submitted (no.)	PENRO Office	2	-	1	-	1	0%	0%											

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Physical and Financial Accomplishment Monitoring Report

For the Month of November
Year 2023
Region: XII - PENRO Sultan Kudarat

Program/Project/Activity (PPA)	Performance Indicators	Location	PHYSICAL							Exp. Class	Allotment (Annual)	Released	% (Amt. Released/ Allotment * 100)	Obligation		Disbursement		% Budget Utilization Rate		Remarks/Justification for those activities with low and high percentage accomplishment
			Target			Accomplishment		% Accomplishment												
			Annual	This Mo	To Date	This Mo	To Date	This Mo	To Date					This Mo	To Date	This Mo	To Date	Obl/Allot	Dis/Obl	
g. Preparation and submission on monthly trial	PENRO consolidated and reveiwed	Sultan Kudarat	12	1	11	1	11	100%	100%											
balance, consolidation and submission of	Report submitted (no.)	PENRO Office	12	1	11	1	11	100%	100%											
quarterly financial statements																				
h. Hiring of Administrative Assistant	Admin Assistant hired (no.)	Sultan Kudarat	3	-	3	-	3	0%	100%											
(under PENRO Accountant and Budget Officer)		PENRO Office	3	-	3	-	3	0%	100%											
8. Cashiering	Checks and ADA issued	Sultan Kudarat	20	2	19	28	298	1400%	1568%											
		PENRO Office	20	2	19	28	298	1400%	1568%											

Prepared by:

NOELYN T. BOLIVAR
Budget Officer

PRINCESS NERISA V. ABELLA VITO
Accountant III

Approved by:

DIRIE P. MACABANING
OIC- PENR Officer

FAR No. 4

MONTHLY REPORT OF DISBURSEMENTS

For the month of October 2023

OFFICE OF THE AUDITOR
RECEIVED
By:
Date: 10/30/23
Time:

Department : Department of Environment and Natural Resources (DENR)
Agency/Entity : Office of the Secretary
Operating Unit : PENRO Sultan Kudarat
Organization Code (UACS) : 10 001 0500070
Fund Cluster : 01 - Regular Agency Fund

Particulars	Current Year Budget					Prior Year's Budget											SUB-TOTAL	Grand Total					Remarks
						Prior Year's Accounts Payable					Current Year's Accounts Payable					TOTAL							
	PS	MOOE	FinEx	CO	TOTAL	PS	MOOE	FinEx	CO	Sub-Total	PS	MOOE	FinEx	CO	Sub-Total			PS	MOOE	FinEx	CO	TOTAL	
1	2	3	4	5	6=(2+3+4+5)	7	8	9	10	11=(7+8+9+10)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	18=(6+17)	23	24	25	26	27=(23+24+25+26)	28
CASH DISBURSEMENTS	6,903,308.48	3,403,536.03	0.00	312,000.00	10,618,844.51	0.00	0.00	0.00	297,130.46	297,130.46	0.00	0.00	0.00	0.00	0.00	297,130.46	10,915,974.97	6,903,308.48	3,403,536.03	0.00	609,130.46	10,915,974.97	
Notice of Cash Allocation (NCA)	6,903,308.48	3,403,536.03	0.00	312,000.00	10,618,844.51	0.00	0.00	0.00	297,130.46	297,130.46	0.00	0.00	0.00	0.00	0.00	297,130.46	10,915,974.97	6,903,308.48	3,403,536.03	0.00	609,130.46	10,915,974.97	
MDS Checks Issued	1,225,645.00	16,177.47	0.00	0.00	1,241,822.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,241,822.47	1,225,645.00	16,177.47	0.00	0.00	1,241,822.47	
Advice to Debit Account	5,677,663.48	3,387,358.56	0.00	312,000.00	9,377,022.04	0.00	0.00	0.00	297,130.46	297,130.46	0.00	0.00	0.00	0.00	0.00	297,130.46	9,674,152.50	5,677,663.48	3,387,358.56	0.00	609,130.46	9,674,152.50	
Notice of Transfer Allocations (NTA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
MDS Checks Issued	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Advice to Debit Account	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Working Fund for FAPs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Cash Disbursement Ceiling (CDC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL CASH DISBURSEMENTS	**6,903,308.48**	**3,403,536.03**	**0.00**	**312,000.00**	**10,618,844.51**	**0.00**	**0.00**	**0.00**	**297,130.46**	**297,130.46**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**297,130.46**	**10,915,974.97**	**6,903,308.48**	**3,403,536.03**	**0.00**	**609,130.46**	**10,915,974.97**	
NON-CASH DISBURSEMENTS	182,900.70	48,498.75	0.00	0.00	231,399.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	231,399.45	182,900.70	48,498.75	0.00	0.00	231,399.45	
Tax Remittance Advices Issued (TRA)	182,900.70	48,498.75	0.00	0.00	231,399.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	231,399.45	182,900.70	48,498.75	0.00	0.00	231,399.45	
Non-Cash Availment Authority (NCAA)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Disbursements effected through outright deductions from claims (please specify...)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Overpayment of expenses(e.g. personnel benefits)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Restitution for loss of government property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Liquidated damages and similar claims	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Others(TEF, BTr-Documentary Stamp Tax, etc.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL NON-CASH DISBURSEMENTS	**182,900.70**	**48,498.75**	**0.00**	**0.00**	**231,399.45**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**231,399.45**	**182,900.70**	**48,498.75**	**0.00**	**0.00**	**231,399.45**	
GRAND TOTAL	**7,086,209.18**	**3,452,034.78**	**0.00**	**312,000.00**	**10,850,243.96**	**0.00**	**0.00**	**0.00**	**297,130.46**	**297,130.46**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**297,130.46**	**11,147,374.42**	**7,086,209.18**	**3,452,034.78**	**0.00**	**609,130.46**	**11,147,374.42**	

SUMMARY

Particulars	Previous Report	This Month	As at Date
(1)	(2)	(3)	(4)
Total Disbursement Authorities Received	97,510,831.39	18,502,399.45	116,013,230.84
NCA	81,934,844.00	18,271,000.00	100,205,844.00
NTA	13,378,403.00	0.00	13,378,403.00
Working Fund	0.00	0.00	0.00
TRA	2,197,584.39	231,399.45	2,428,983.84
CDC	0.00	0.00	0.00
NCAA	0.00	0.00	0.00
Less: Notice of Transfer of Allocations (NTA)* issued	0.00	0.00	0.00
Total Disbursement Authorities Available	97,510,831.39	18,502,399.45	116,013,230.84
Less:	0.00	0.00	0.00
Lapsed NCA	2,151.69	0.00	2,151.69
Disbursements	97,508,679.70	11,147,374.42	108,656,054.12
Less: Other Non-Cash Disbursements	0.00	0.00	0.00
Disbursements effected through outright deductions from claims	0.00	0.00	0.00
Overpayment of expenses(e.g. personnel benefits)	0.00	0.00	0.00
Restitution for loss of government property	0.00	0.00	0.00
Liquidated damages and similar claims	0.00	0.00	0.00
Others (e.g. TEF, BTr, Docs Stamp, etc.)	0.00	0.00	0.00
Add/Less: Adjustments (e.g. cancelled/staled checks)	0.00	0.00	0.00
Balance of Disbursement Authorities as at date	0.00	7,355,025.03	7,355,025.03
Total Disbursements Program	97,510,831.39	18,502,399.45	116,013,230.84
Less: *Actual Disbursements	97,508,679.70	11,147,374.42	108,656,054.12
(Over)/Under spending	2,151.69	7,355,025.03	7,357,176.72

Notes: * The use of NTA is discouraged
Notes: ** Amounts should tally with the grand total disbursemnt (column 27).

Certified Correct:

ABELLA VITO, PRINCESS NERISA V.
Accountant III
Date: 10-31-2023

Recommending Approval:

TRAJICO, JENNIFER A.
Chief, Management Services Division
Date: 10-31-2023

Approved By:

MACABANING, DIRIE P.
OIC-PENR Officer
Date: 10-31-2023

This report was generated using the Unified Reporting System on October 31, 2023 10:33 AM; Status : FOR REVIEW