Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
Old Capitol Compound, Kalawag II, Isulan, Sultan Kudarat
E-mail Address: denr_penrosk@yahoo.com
Telephone No. (064) 471-2301

MEMORANDUM

FOR : The Regional Executive Director
DENR 120000, Koronadal City, South Cotabato

ATT'N : The Assistant Regional Director
Management Services

FROM : The OIC-PENR Officer

DENR PENRO
Isulan Sultan Kudarat
RELEASED
By
Date 2/27/20
No. 0413

SUBJECT : **SUBMISSION OF ACCOMPLISHMENT REPORT FOR THE MONTH OF FEBRUARY 2020**

DATE : February 27, 2020

Respectfully submitting the Accomplishment Report on General Administration and Support-Budget/Accounting and Cashiering for the month of February 2020, as follows:

1. Voucher and payroll indexed and processed
2. Financial reports- Number of financial report prepared and submitted (FAR 4)
3. Summary of Performance Monitoring Report (SPMR)
4. Cash Advances prepared
5. Checks/Advice to Debit Account (ADA) issued

Attached are BED Form and financial reports.

For his information and record.

for: **SHALIMAR A. DISOMANGCOP**

BED FORM NO. 1

DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

Physical and Financial Accomplishment Monitoring Report

For the Month of February
Year 2020
Region: XII - PENRO Sultan Kudarat

Program/Project/Activity (PPA)	UC	Performance Indicators	Location	PHYSICAL							Exp. Class	Allotment (Annual)	Released	% (Amt. Released/ Allotment * 100)	Obligation		Disbursement		% Budget Utilization Rate		Remarks/Justification for those activities with low and high percentage accomplishment
				Target			Accomplishment		% Accomplishment												
				Annual	This Mo	To Date	This Mo	To Date	This Mo	To Date					This Mo	To Date	This Mo	To Date	Obl/Allot	Dis/Obl	
A.01 GENERAL ADMINISTRATION AND SUPPORT SERVICES (GASS)		REGULAR FUND	Sultan Kudarat																		
A.01.a. General Management and Support Services			Sultan Kudarat																		
7. Budget / Accounting			Sultan Kudarat																		
a. Preparation of Financial Plan		voucher and	Sultan Kudarat	2,000	167	333	202	268	121	80											
		payroll indexed &	PENRO Office	2,000	167	333	202	268	121	80											
		processed (no.)																			
b. Submission of Reports		Financial report prepared and	Sultan Kudarat	4	-	-	-	-	-	-											
• Budget and Financial Accountability report (BFAR)		submitted (no.)	PENRO Office	4	-	-	-	-	-	-											
- BFAR No. 1																					
- FAR No. 1																					
- BFAR No. 1-A																					
- BFAR No. 1-B																					
- FAR No. 2																					
- FAR No. 2-A																					
- BFAR No. 5																					
(report submitted consist of the above-specified reports)																					
• FAR No. 4		Report submitted (no.)	Sultan Kudarat	12	1	2	1	2	100	100											
(To be submitted on or before the end of the following month)			PENRO Office	12	1	2	1	2	100	100											
c. Summary of Performance Monitoring Report (SPMR)		PENROs consulted reviewed	Sultan Kudarat	12	1	2	1	2	100	100											
		financial utilization reports	PENRO Office	12	1	2	1	2	100	100											
		(Monthly)																			
8. Cashiering		CA's prepared (no.)	Sultan Kudarat	20	2	3	11	11	550	367											
			PENRO Office	20	2	3	11	11	550	367											
		Checks/ADA issued/cancelled	Sultan Kudarat	100	9	17	26	39	289	229											
		(no.)	PENRO Office	100	9	17	26	39	289	229											

Prepared by:

NOELYN T. BOLIVAR
Budget Officer

PRINCESS NERISA L. VILLARIN
Accountant III

Approved by:

SHALIMAR A. DISOMANGCOP
OIC- PENR Officer

MONTHLY REPORT OF DISBURSEMENT
For the month of February 2020

Department: DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES
Agency: DENR-PENRO SULTAN KUDARAT
Operating Unit:
Organization Code (UACS:
Funding Source (as clustered) FUND 101

PARTICULARS		CURRENT YEAR BUDGET				PRIOR YEARS BUDGET						GRAND TOTAL			
	PS	MOOE	Fin. Exp.	CO	TOTAL	CURRENT YEAR'S ACCOUNTS PAYABLE					TOTAL	PS	MOOE	CO	TOTAL
						PS	MOOE	Fin. Exp.	CO	Sub-Total					
1	2	3	4	5	6=(2+3+4+5)	12	13	14	15	16=(12+13+14+15)	17=(11+16)	24	25	26	27=(24+25+26)
CASH DISBURSEMENTS	4,170,184.82	1,664,139.92	-	-	5,834,324.74	862,348.83	308,756.34	-	319,141.51	1,490,246.68	5,834,324.74	5,032,533.65	1,972,896.26	319,141.51	7,324,571.42
Notice of Cash Allocation (NCA)	4,170,184.82	1,664,139.92	-	-	5,834,324.74	-	-	-	-	-	5,834,324.74	5,032,533.65	1,972,896.26	319,141.51	7,324,571.42
MDS Checks Issued	202,208.03	9,773.18	-	-	211,981.21	-	6,649.27	-	-	6,649.27	211,981.21	202,208.03	16,422.45	-	218,630.48
Advice to Debit Account	3,967,976.79	1,654,366.74	-	-	5,622,343.53	862,348.83	302,107.07	-	319,141.51	1,483,597.41	5,622,343.53	4,830,325.62	1,956,473.81	319,141.51	7,105,940.94
Notice of Transfer Allocations (NTA)					-					-	-				
MDS Checks Issued					-					-	-				
Advice to Debit Account					-					-	-				
Working Fund for FAPs					-					-	-				
Cash Disbursement Ceiling (CDC)					-					-	-				
TOTAL CASH DISBURSEMENTS	4,170,184.82	1,664,139.92	-	-	5,834,324.74	862,348.83	308,756.34	-	319,141.51	1,490,246.68	5,834,324.74	5,032,533.65	1,972,896.26	319,141.51	7,324,571.42
NON-CASH DISBURSEMENTS	163,289.86	28,143.37	-	-	191,433.23	-	3,752.22	-	23,103.78	26,856.00	218,289.23	163,289.86	31,895.59	23,103.78	218,289.23
Tax Remittance Advises Issued (TRA)	163,289.86	28,143.37	-	-	191,433.23	-	3,752.22	-	23,103.78	26,856.00	218,289.23	163,289.86	31,895.59	23,103.78	218,289.23
Non-Cash Availment Authority (NCAA)															
Disbursements effected through outright deductions from claims (please specify…)															
Overpayment of expenses (e.g. personal benefits)															
Restitution for loss of government property															
Liquidated damages and similar claims															
Others (TEF,BTr-Documentary Stamp Tax, etc.)															
TOTAL NON-CASH DISBURSEMENTS	163,289.86	28,143.37	-	-	191,433.23	-	3,752.22	-	23,103.78	26,856.00	218,289.23	163,289.86	31,895.59	23,103.78	218,289.23
GRAND TOTAL	**4,333,474.68**	**1,692,283.29**	-	-	**6,025,757.97**	**862,348.83**	**312,508.56**	-	**342,245.29**	**1,517,102.68**	**6,052,613.97**	**5,195,823.51**	**2,004,791.85**	**342,245.29**	**7,542,860.65**

SUMMARY	Previous Report	This Month (February)	As of this Date
Total Disbursement Authorities Received	18,849,104.97	7,086,485.23	25,935,590.20
NCA	18,676,000.00	6,815,000.00	25,491,000.00
NTA	-	53,196.00	53,196.00
Working Fund			
TRA	173,104.97	218,289.23	391,394.20
CDC	-		-
NCAA	-		-
Less: Notice od Transfer Allocation (NTA)* issued			
Total Disbursement Authorities Available	18,849,104.97	7,086,485.23	25,935,590.20
Less: Lapsed NCA	-	-	-
Disbursements	5,627,621.67	7,542,860.65	13,170,482.32
Less: Other Non-Cash Disbursements			
Disbursement effected through outright deductions from claims			
Overpayment of expenses (e.g. personal benefits			
Restitution for loss of government property			
Liquidated damages and similar claims			
Others (e.g. TEF, BTr, Docs Stamp, etc.)			
Add/Less: Adjustments (e.g. cancelled/staled checks)			
Balance of Disbursement Authorities as at date	13,221,483.30	(456,375.42)	12,765,107.88
Total Disbursement Program	18,849,104.97	7,086,485.23	25,935,590.20
Less: *Actual Diburements	5,627,621.67	7,542,860.65	13,170,482.32
(Over)/Under Spending	13,221,483.30	(456,375.42)	12,765,107.88

Notes: The use of NTA is discouraged
Amount should tally.

OFFICE OF THE AUDITOR
RECEIVED
By
Date 2/27/20

Certified Correct:

VILLARIN, PRINCESS NERISA LAO
Accountant III
Date: 27-Feb-2020

Recommending Approval:

TRAJICO, JENNIFER ANDULANA
Chief, Management Services Division
Date: 27-Feb-2020

Approved By:

for DISOMANGCOP, SHALIMAR AYMON 2/27/20
OIC-PENR Officer
Date: 27-Feb-2020