PENRO FILE

Republic of the Philippines
Department of Environment and Natural Resources
PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE
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DENR Regional Office XII
ADMIN-RECORDS UNIT
RECEIVED
Date: APR 04 2024
By:

March 21, 2024

DENR PENRO
Isulan Sultan Kudarat
RELEASED
Sy:
Date: 3/21/24
No: 0710

MEMORANDUM

FOR : **The Regional Executive Director**
DENR 120000, Koronadal City

ATT'N : **The Chief, Procurement Section**

FROM : The OIC-PENR Officer

SUBJECT : **SUBMISSION OF REPORT ON FY 2025 INDICATIVE ANNUAL PROCUREMENT PLAN (APP) OF PENRO SULTAN KUDARAT**

Respectfully submitting herewith, the report on FY 2025 Indicative Annual Procurement Plan (APP) of PENRO Sultan Kudarat duly accomplished in the prescribed format.

For his information and record.

DIRIE E. MACABANING

PENRO Sultan Kudarat Indicative Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
'10011001	Common Office Supplies Materials and Equipment	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	18,000,000.00	18,000,000.00		-Based on the Comnsolidated CY 2025 PPMP's
'10011001	Hiring of Contract of Service	PENRO SK			N/A	N/A	N/A	N/A	GoP	13,320,000.00	13,320,000.00		- Administrative Assistants, Data Encoder,Planning Support Staff, Budget and Accounting Staff,FEO, CEO,Admin Aides, Driver,ENREO,WEO,Enumerators
'10011001	Employees Wellness Program (Mental and Emotional Health)	PENRO SK		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	900,000.00	900,000.00		- Yearly Medical Chek-up,Medical kit, Medicines, Medical Supplies, Personal Protective Equipment,Vaccines, Safety Training/Drills
'10011001	Reward and Recognition	PENRO SK		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		- Salamat Mabuhay Activity, Tokens, Plaques
'10011001	Maintenance of the Office Building/Comfort Rooms including P/Function Hall (repairs/ repainting)	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	2,500,000.00	2,500,000.00		- Electrical Wiring, Repainting, PVC Fittings, Tiles, Septic Tank Services, Lights Replacement, Facilities Preventive Maintenance
'10011001	Maintenance/repair of motorcycle procured under forest protection 2013-2021	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	180,000.00	180,000.00		PMS, Check-up, Tires, Interior-tubes, Chains, Sprocket, Brakes, Cables
'10011001	Maintenance/repair of four wheeled motor vehicle	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		- PMS, Change Oil, Tires, Filters, Washing, Wheel Balancing/Alignment, Check-ups
'10011001	Registration and renewal of GSIS Insurance for Office Building and Equipments	PENRO SK		NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	400,000.00	400,000.00		- Renewal of Insurances
'10011001	Registration and renewal of GSIS Insurance for Vehicles	PENRO SK		NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		- Renewal of Insurances
'10011001	Registration and renewal of GSIS Insurance for Motorcycle	PENRO SK		NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	85,000.00	85,000.00		-Renewal of Insurances
'10011001	LTO Registration/Renewal of Vehicle	PENRO SK		NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		- Renewal of Registration
'10011001	LTO Registration/Renewal of Motorcycle	PENRO SK		NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		- Renewal of Registrations
'10011001	Hiring of Security Services	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	2,160,000.00	2,160,000.00		- Security Guards
'10011001	Office Lot Expansion (500sqm)	PENRO SK		Direct Contracting	N/A	N/A	N/A	N/A	GoP	5,000,000.00		5,000,000.00	- Lot 500sq.m
'10011001	Construction of PENR Office/Records Building, Completion of Riverbank Protection,Contruction of Multi-purpose Hall.	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	20,000,000.00		20,000,000.00	- Building, River Bank Protection, Multi-Murpose Hall
'10011001	Contruction of Office Building(CENRO Tacurong)	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	15,000,000.00		15,000,000.00	-Construction of Building(CENRO Tacurong)
'10011001	Furniture and Fixtures	PENRO SK		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	750,000.00		750,000.00	- Tables,Chairs, Cabinets,Drawers, Doors, Windows,Ceiling,Appliances
'10011001	Construction of perimeter fence	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	750,000.00		750,000.00	- Perimeter Fence(PENRO Sultan Kudarat)
'10011001	Covered Court(CENRO Kalamansig)	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	3,000,000.00		3,000,000.00	- Covered Court(CENRO Kalamansig)
'10011001	Procurement of Motor Vehicle Van	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	7,500,000.00		7,500,000.00	- Multi-Purpose Van
'10011001	Procurement of Motor Vehicle Pick-up 4x4	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	5,000,000.00		5,000,000.00	- 4x4 Pick-up Truck

'10011001	Institutionalization of Operational Safety and Health Program	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	2,520,000.00	2,520,000.00		- Yearly Medical Chek-up,Medical kit, Medicines, Medical Supplies, Personal Protective Equipment,Vaccines, Safety Training/Drills
'10011001	Information, Communication, Technology(ICT), Supplies, Materials, Equipment and Accessories	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	3,200,000.00	3,200,000.00		- Desktop, Printer, Scanner, Laptops, Cellphones, CCTV Cameras
'10011001	Procurement of Editorial Materials	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	85,000.00	85,000.00		Procurement of,tarpauline flyer/brochure/newsletter, calendar, poster, magazine, notebook, planner, streamers/ tarpaulins
'10011001	Production and airing of Radio Plugs	PENRO SK		Direct Contracting	N/A	N/A	N/A	N/A	GoP	225,000.00	225,000.00		I.E.C. Campaign
'10011001	Procurement of Drone with RTK	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	6,000,000.00		6,000,000.00	- Drone with RTK
'10011001	Procurement of Technical Scientific Equipment	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	1,500,000.00	1,500,000.00		- Binnoculars, Solar Panels, GPS Device, Laser Range Finder, Calipers and Others.
'10011001	Procurement of Fire Fighting Equipment	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	100,000.00		100,000.00	- Fire Extingushers, Maintenance, Accessories
'10011001	Procurement of Minitruck/Light Cargo Truck	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	5,000,000.00		5,000,000.00	- Light Cargo Truck
'10011001	Procurement of Motorcycles	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	600,000.00	600,000.00		- Motorcycles
'10011001	Hiring of Legal Officers	PENRO SK		Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,080,000.00	1,080,000.00		- Hiring of Legal Researchers/Officers(CENRO Tacurong/Kalamansi)
'10011001	Construction of satellite nurseries and bunkhouse	PENRO SK		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500,000.00		500,000.00	- Construction of satellite Nurseries and Bunkhouse
'10011001	Establishment of Small Water Impounding System	PENRO SK		Competitive Bidding	N/A	N/A	N/A	N/A	GoP	11,546,800.00		11,546,800.00	- Conrtuction of SWIS Project
'10011001	Maintenance of established SWIS	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		-Maintenance of SWIS Project
'10011001	Enhanced National Greening Program	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		- Seedling Production, Plantation Establishent, Maintenance and Protection Activities
'10011001	Airline Tickets	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		- Airline Tickets
'10011001	Messengerial Services	PENRO SK		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		-Mailing of Communications and Packages
'10011001	Mandatory Expenses	PENRO SK		Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,950,000.00	3,950,000.00		- Electric Bill, Water Bill, Drinking Water Bill, Internet Subscription,Fuel Expenses
'10011001	Anniversary Celebrations	PENRO SK		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		- T-Shirt Printing,Sublimations
'10011001	Seminar,Training and Other Activiies	PENRO SK		NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	500,000.00	500,000.00		- Trainings, Seminars, Assessments,and other Printing Services
'10011001	Maintenance and Cleaning of Airconditioning Units	PENRO SK		Shopping	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		- Repair , Cleaning, Maintenance,Refill of Freon, Reprocess

Prepared by:

NICKIE A. NAVARRO
Administrative Officer I (Supply Officer I)

Certified correct:

JENNIFER A. TRAJICO
Chief, Management Services Division

Approved by:

DIRIE P. MACABANING
OIC-PENR Officer